

INFORMATION SECURITY POLICY

Mailadoc recognises the importance of security of information to our Clients and ourselves.

To support our commitment to our Clients we will operate, maintain and continuously improve our information security in all areas. To achieve this we have adopted ISO27001:2013 and have implemented a formal management system.

We have established top level objectives in order to monitor and measure the efficiency of our Company and these are regularly reviewed by our Board of Directors. We are committed to comply with relevant legislation, regulations and other requirements and aim to eliminate or reduce to control information security risk associated in the course of our business.

Our systems and procedures are constantly reviewed and changes and alternative solutions are considered wherever necessary. Our continuous improvement will be driven by the requirements of our Clients and our ongoing consideration of our risk to information security during times of change. The basis of our system is to give our Clients confidence in the delivery of our products and services.

Our staffs are fully aware of this, our Information Security Policy and that the procedures within the management system are mandatory.

This Policy is reviewed annually within our Management Processes and is available to interested parties upon request.

DIRECTOR: AMANDA HORLER

DATED: SEPTEMBER 2016

