

ENVIRONMENTAL ASSURANCE POLICY

At MailaDoc in Bridgwater, Somerset we recognise that providing a high quality direct mailing service may have a detrimental impact on our environment, especially in our use of energy, and our waste control.

Consequently, we have identified our areas of significant impact through a process of review and apply necessary controls to minimise these effects. In accordance with ISO 14001:2004 we are committed to comply with relevant environmental legislation and regulations and have adopted methods of identifying and controlling those that are appropriate to our business.

Our environmental objectives are built into our integrated management systems that will demonstrate our environmental performance and improvement year on year and these are documented and reviewed within our company structure. Our ultimate aim is to reduce all types of pollution, especially energy use and waste that is created in the course of our business. These objectives are publicly available upon request. To achieve this, our Managing Director will provide adequate resources needed to minimise our total impact on the environment.

This policy is reviewed by our Directors in consultation with the management team. This may be done whenever we introduce new processes or procedures or upon the introduction of new environmental legislation applicable to the company. In any case, an annual review of this policy will be made within our integrated ISO 9001/14001/27001 Management System Review process.

This policy is displayed around the building to communicate to staff and visitors and in particular to new starters on induction and feedback is always welcome.

DIRECTOR: AMANDA HORLER

DATED: SEPTEMBER 2016



ISOQAR
REGISTERED

Cert No. 12465
ISO 9001, 14001, 27001

Offices Include: South West, Midlands, London & The North

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